

# ISWARABENA SDN BHD

## JOB APPLICATION FORM

Please take a few minutes to read and complete this employment form. Information furnished herein will be held in strict confidence.

Sila ambil beberapa minit untuk membaca dan mengisi borang permohonan ini. Segala butiran yang diberikan adalah sulit.

You are required to fill in this form as completely as possible, giving accurate information. Photocopies of all certificates and testimonials that you fell may assist in the application must be attached with this form.

Anda dikehendaki mengisi borang ini dengan memberi butir-butir yang lengkap dan tepat. Sila lampirkan salinan sijil dan surat penghargaan bagi melengkapkan permohonan anda.

Recent passport  
size photograph  
of application  
Gambar passpot

### POSITION APPLIED

JAWATAN DIPOHON

### PERSONAL PARTICULAR / BUTIR PERIBADI

Name (in block letters, according to NRIC)

Nama (Dalam huruf besar mengikut K/P)

Current Address:

Alamat Sekarang

Permanent Address:

Alamat Tetap

(  )Rented (  )Owned  
Sewa Sendiri

(  )Rented (  )Owned  
Sewa Sendiri

Tel No: (O)

Tel No: (H)

Handphone No:

E-mail address:

Date of Birth:

Tarikh Lahir

Place of Birth:

Tempat Lahir

Age:

Umur

Sex:

Jantina

NIRC No (new/old):

No. K/P (baru/lama)

Nationality:

Warganegara

Race:

Bangsa

Religion:

Agama

Passport No

No Pasport :

EPF No

No. KWSP :

Socso No:

No Perkeso

Licence Class:

Kelas Lesen

Marital Status/ Taraf Perkahwinan:

(  )Single (  )Married (  )Divorced (  )Widowed  
Bujang Berkahwin Bercerai Balu

Do you have own transportation/ Adakah anda mempunyai kenderaan sendiri?

(  )Yes / Ya (  )No / Tidak If Yes / Jika ya : Motorcycle(motor) / Car (kereta)

State your interest hobbies / Hobi anda :

1.

2.

3.

<b>ISWARABENA SDN BHD</b>
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<b>Languages &amp; Dialects Proficiency / Bahasa &amp; Kemahiran Dialek</b>			
Bahasa Malaysia	Written / Menulis: <input type="checkbox"/> Good (Bagus) <input type="checkbox"/> Fair (Sederhana) <input type="checkbox"/> Poor (Kurang)	Spoken / Percakapan: <input type="checkbox"/> Good (Bagus) <input type="checkbox"/> Fair (Sederhana) <input type="checkbox"/> Poor (Kurang)	
English	Written / Menulis: <input type="checkbox"/> Good (Bagus) <input type="checkbox"/> Fair (Sederhana) <input type="checkbox"/> Poor (Kurang)	Spoken / Percakapan: <input type="checkbox"/> Good (Bagus) <input type="checkbox"/> Fair (Sederhana) <input type="checkbox"/> Poor (Kurang)	
Mandarin	Written / Menulis: <input type="checkbox"/> Good (Bagus) <input type="checkbox"/> Fair (Sederhana) <input type="checkbox"/> Poor (Kurang)	Spoken / Percakapan: <input type="checkbox"/> Good (Bagus) <input type="checkbox"/> Fair (Sederhana) <input type="checkbox"/> Poor (Kurang)	
Other Languages/ Lain-lain Bahasa			

**FAMILY BACKGROUND / BUTIR KELUARGA**

<b>Immediate Family Member / Ahli keluarga sekarang</b>				
	Name Nama	Age Umur	Occupation Perkerjaan	Name of Company Nama Syarikat
Father Ayah				
Mother Emak				
Spouse Suami / Isteri				

<b>Children / Anak</b>					
No	Name of Children Nama Anak	Sex Jantina	Age Umur	Education Level Taraf Pendidikan	School Sekolah

**EDUCATION BACKGROUND / LATAR BELAKANG PENDIDIKAN**

Name School / College / University (Nama Sekolah / Kolej / Universiti)	Duration / Tempoh		Certificate Sijil	Grade Grad
	From Dari	To Hingga		

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**WORKING EXPERIENCE / PENGALAMAN KERJA**

Employer Nama Majikan	Position Jawatan	Duration / Tempoh		Last Salary Gaji Terakhir	Reason for Leaving Sebab-sebab berhenti
		From Dari	To Hingga		

**GENERAL INFORMATION / MAKLUMAT AM**

	Yes Ya	No Tidak
1. Do you have any illness? Adakah anda menghidap sebarang penyakit?		
2. Are you pregnant? (only applicable for female) Adakah anda hamil?		
3. Are you smoker? Adakah anda perokok?		
4. Do you have done any operation before? Pernahkah anda menjalani sebarang pembedahan?		
5. Do you have any relative / friend which working this company? Adakah anda mempunyai saudara mara / kawan yang berkerja di syarikat ini?		
6. What is your minimum expected salary Gaji yang dipinta?	RM	
7. When would you able to start work if offered? Please also state period of notice to your present employer, if any Jika ditawarkan, bila anda boleh memulakan tugas? Nyatakan tempoh notis yang akan anda beri pada majikan anda sekarang?		

**REFERENCES / RUJUKAN**

NAME NAMA	POSITION JAWATAN	CONTACT NUMBER NOMBOR TELEFON	POSITION HUBUNGAN

**DECLARATION / PENGISTIHARAN**

I hereby declare that the information given by me in this application for employment is true and correct and I agree and accept that if any part of my declaration is false or incorrect, the company reserves the right to dismiss my-services with or without notice.

Dengan ini saya mengistiharkan bahawa segala butir yang diberikan di atas adalah benar, sekiranya didapati butiran diatas adalah palsu maka pihak syarikat berhak menolak permohonan saya yang tersebut.

Applicant's Signature: \_\_\_\_\_  
Tandatangan Pemohon

Date: \_\_\_\_\_  
Tarikh